

**Du Quoin Public Library Board of Trustees Minutes
January 9, 2017**

President Joy Upton called to order the meeting of the Du Quoin Public Library Board of Trustees on January 9, 2017, at 6:30 p.m. in the Du Quoin Public Library located at 28 S. Washington Street, Du Quoin, IL.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Joy Upton led the board and staff in the "Pledge of Allegiance to the Flag" following her call to order.

ATTENDANCE

Roll call was collected by Leanna Leek.

Members present: Joyce Calvert, Sarah Doerner, Leanna Leek, Larry Underwood, Betty Eastman, and Joy Upton

Members absent: Gail Durkota, Carol Downs, and Jacob Emling

Library staff present: Kristina Benson

Guests present: None

APPROVAL OF MINUTES/CORRECTIONS:

The minutes of the December 12, 2016 meeting were reviewed. A motion to approve the minutes as written was made by Joyce Calvert and seconded by Larry Underwood. The minutes will be filed as printed.

FINANCIAL REPORT:

A motion to accept the December 2016 City Financial Report subject to review was made by Sarah Doerner and seconded by Betty Eastman. Motion approved.

A motion to pay the bills for January 2017 was made by Larry Underwood and seconded by Joyce Calvert. Motion approved.

LIBRARIAN'S REPORT:

Kristina Benson, Library Director, distributed her monthly report for December 2016. (See report for details). This was reviewed with the board, and Kristina noted the following points of interest:

Grants & Donations

- FY2017 Per Capita Grant, due January 15th, was presented in the packet for the Board to review.

-E-rate representatives requested more information from the library before the \$1,600 reimbursement could be issued.

-Live and Learn Construction Mini-Grant was present in the packet for the Board to review before submission. This grant would replace our windows.

-Aaron Atkins was contacted about the Pflanz Estate disbursement.

-A Nintendo Wii was gifted to the Library.

Events, Outreach, and Training

-Library will be closed Monday, January 16th in observance of Martin Luther King Jr. Day.

Changes & News

-The Christmas Tree collection was greatly appreciated by Western Egyptian.
-Smith Genealogy Collection is awaiting delivery of a final binder.

Upcoming Goals & Due Dates:

-IPLAR, Catalog annual purge completed, classification clean-up, Annual Library Certification.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE: None

GRANTS COMMITTEE: None

PERSONNEL: None

POLICY: None

BUILDING & GROUNDS: None

LONG RANGE PLANNING: None

PROMOTION&PUBLICITY: None

GENEALOGY COMMITTEE: None

OLD BUSINESS:

No old business was discussed.

NEW BUSINESS:

Kristina will look into replacing the laser printer with a new model.

ADJOURNMENT:

President Joy Uptonadjourned the meeting at 6:50 p.m. The next meeting will be scheduled for Monday, February 13, at 6:30 p.m.

Respectfully submitted,

Leanna Leek