

Du Quoin Public Library Board of Trustees Minutes
March 9th, 2020

The Du Quoin Public Library Board of Trustees March 9th, 2020 meeting was called to order by Vice-President Sarah Doerner at 6:30 p.m. in the Du Quoin Public Library located at 28 S. Washington Street, Du Quoin, IL.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

Sarah Doerner led the Trustees in the recitation of the “Pledge of Allegiance to the Flag” following the call to order.

ATTENDANCE

Roll call was collected by Leanna Leek.

Members present: Sarah Doerner, Carol Downs, Betty Eastman, Leanna Leek, Harold Calderon

Members absent: Gail Durkota, Jacob Emling, Joy Upton, Joyce Calvert

Library staff present: Kristina Benson

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES:

Minutes for the February 10th, 2020 meeting were reviewed and filed as written.

FINANCIAL REPORT:

The financial report for February 2020 was reviewed. There was a motion made by Carol Downs and seconded by Betty Eastman to approve the City Financial Report subject to audit. Motion approved.

There was a motion made by Leanna Leek and seconded by Betty Eastman to pay the March 2020 bills.

LIBRARIAN'S REPORT:

-Per Capita FY2019 deadline to expend is June 30th. Categories include materials, programming, and computer replacement.

-Shift in programming announced to one large well-planned story time per month due to inconsistent attendance at weekly Saturday morning events.

-Report that two staff computers had been upgraded to Windows 10. Two patron computers remain in the Lazerware work queue to upgrade.

-Reviewed pandemic procedures. Library closure would mirror the local school district's. Staff would continue to work and maintain the library.

-New contractors to solicit for the work station rebuild were discussed.

-The library received the Morefield collection from Betty Morefield and Judy Smid. A reception and plaque honoring the collection and Bob's contribution to the historical preservation of the community are being planned.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE: None to report.

GRANTS COMMITTEE: None to report.

PERSONNEL COMMITTEE: None to report.

POLICY COMMITTEE: None to report.

BUILDING AND GROUNDS: None to report.

LONG RANGE PLANNING: None to report.

PUBLICITY AND PROMOTIONS: None to report.

GENEALOGY COMMITTEE: Discussion of digitization and/or indexing of the Du Quoin Evening Call and the Flashlight year books.

UNFINISHED BUSINESS:

2020 Library Board of Trustees Oaths of Office conducted and filed in Trustee files maintained at the library.

The Du Quoin Public Library Board of Trustees welcomed Harold Calderon as a new member. Harold will fulfill the term of recently departed Larry Underwood.

NEW BUSINESS:

Motion to accept the Lazerware proposal to replace two patron computers was made by Betty Eastman and seconded by Sarah Doerner. Per Capita grant funds will be utilized in the project.

Motion to accept the Clearwave Internet Service proposal was made by Leanna Leek and seconded by Betty Eastman.

Discussion of the new children's program 1000 books before Kindergarten.

Discussion on waiving patron charged incurred prior to 2010.

ADJOURNMENT:

A meeting was adjourned by Vice-President Sarah Doerner at 7:30 p.m.

Respectfully submitted,

Leanna Leek