

**Du Quoin Public Library Board of Trustees Minutes  
August 10, 2020**

The Du Quoin Public Library Board of Trustees August 10th, 2020 meeting was called to order by President Sarah Doerner at 6:36 p.m. via in-person and telephonic attendance due to the Covid-19 pandemic.

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:**

President Sarah Doerner led the Trustees in the recitation of the “Pledge of Allegiance to the Flag” following the call to order.

**ATTENDANCE**

Roll call was collected by Leanna Leek.

Members present: Sarah Doerner Phone, Gail Durkota Phone, Leanna Leek In-person, Betty Eastman Phone, Jacob Emling In-person, Harold Calderon In-person, Angelina Mabrey In-person.

Members absent: Joyce Calvert, Carol Downs

Library staff present: Kristina Benson

Guests present: None

**PUBLIC COMMENT:** None

**ANNOUNCEMENTS:** None

**APPROVAL OF MINUTES:**

Minutes for the July 13th meeting were filed as written. Motion was made by Gail Durkota and seconded by Harold Calderon.

**FINANCIAL REPORT:**

The financial report for July 2020 as provided by the City was reviewed. Motion to accept the Financial Report as written subject to audit was made by Gail Durkota and seconded by Jacob Emling. Motion carries.

Motion to pay the August, 2020 Library bills was made by Jacob Emling and seconded by Sarah Doerner. Motion carries.

**LIBRARIAN'S REPORT:**

-Circulation numbers are almost back to pre-covid monthly goals.

-Grant updates include: E-Rate discounts have been applied to our Clearwave monthly bill, Per Capita FY2020 award letter has been received but check has not arrived, Women’s Suffrage grant we were selected, Back to Books & a grant for sanitization equipment will be written this upcoming month.

-Library is developing new virtual programming for the fall season. Ideas include a toddler book fairy reading initiative, online teen crafts, and a weekly history Facebook day for adults.

- Library book sale was a successful outreach program that yielded \$205.
- We are still waiting on guidance on procedures for the new Cards for Kids non-resident act.
- Saturday hours are still temporarily 9 am to noon.
- The Du Quoin Water Office has restricted access. The board will discuss procedures if the community is returned to Phase three due to community spread of Covid-19.
- Upcoming: virtual programming, website work, Jacob & Sarah placed on reserve account, OMA training new board members.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE: None to report.

GRANTS COMMITTEE: None to report

PERSONNEL COMMITTEE: None to report.

POLICY COMMITTEE: None to report.

BUILDING AND GROUNDS: Betty discussed the Gallmeister gallery.

LONG RANGE PLANNING: None to report.

PUBLICITY AND PROMOTIONS: None to report.

GENEALOGY COMMITTEE: None to report.

NEW BUSINESS:

Angelina Mabry was seated as our new library trustee to fulfill the remainder of Joy Upton's term.

Motion to nominate Betty Eastman as Vice-President of the Du Quoin Public Library's Board of Trustees is made by Leanna Leek and seconded by Gail Durkota. Motion passes unanimously.

Chapters 1 through 3 of the *Serving our Public 4.0 Standards for Illinois Public Libraries* was distributed to the Board to review and discuss at the next month meeting.

Library Board discussed the library reverting to curbside service only if the region is moved back to Phase three due to high-levels of community spread of Covid-19.

Director Kristina Benson discussed moving the next board meeting date due to her upcoming cataract surgeries.

ADJOURNMENT:

A meeting is adjourned by Kristina through in-person and phone conference. at 7:00 p.m.

Respectfully submitted,  
Leanna Leek