

**Du Quoin Public Library Board of Trustees Minutes
October 12th, 2020**

The Du Quoin Public Library Board of Trustees October 12th, 2020 meeting was called to order by Secretary Leanna Gray at 6:32 p.m. via in-person, telephonic, and electronic attendance due to the continued Covid-19 pandemic.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

Secretary L led the Trustees in the recitation of the "Pledge of Allegiance to the Flag" following the call to order.

ATTENDANCE

Roll call was collected by Kristina Benson.

Members present: Carol Downs Phone, Betty Eastman Phone, Leanna Gray In-person, Harold Calderon Computer, Angelina Mabrey In-person.

Members absent: Joyce Calvert, Gail Durkota, Jacob Emling, Sarah Doerner

Library staff present: Kristina Benson

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES:

Minutes for the September 21st meeting were filed as written. Motion was made by Angelina Mabrey and seconded by Carol Downs. All approved.

FINANCIAL REPORT:

The financial report for September as provided by the City was not reviewed. City Clerk was not available to provide it.

Motion to pay the October, 2020 Library bills was made by Betty Eastman and seconded by Harold Calderon. Motion carries.

LIBRARIAN'S REPORT:

-Grant updates include: Per Capita FY2021 requirements are in-progress by the board, Illinois State Library PPE grant and Back 2 Books award notices will be available in November.

-The Du Quoin Public Library's Friends organization disbanded after many wonderful years of fundraising and transferred the balance of their funds \$572.87 to the library to deposit in the Banterra reserve money market account.

-The Cards for Kids Act is law in its present form. The library is still waiting best practices on how to implement it from the State Library. RAILS is working on a plan to provide library service to all non-residents without reimbursement for the

property taxes. An email from a librarian on the Public Policy Committee was included in the packet.

-Kristina will be attending this year's Illinois Library Association's conference virtually in the upcoming month.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE: None to report.

GRANTS COMMITTEE: None to report

PERSONNEL COMMITTEE: Employee evaluations in progress.

POLICY COMMITTEE: None to report.

BUILDING AND GROUNDS: None to report.

LONG RANGE PLANNING: None to report.

PUBLICITY AND PROMOTIONS: None to report.

GENEALOGY COMMITTEE: None to report.

OLD BUSINESS:

The Library Board discussed Chapters 4-6 from the *Serving our Public 4.0*.

NEW BUSINESS:

A motion was to begin pricing/purchase a new copier for the library for less than \$2500 by Betty Eastman and seconded by Angelina Mabrey. All in attendance voted yes.

A motion to give Christmas bonuses in the amount of \$200 to Kristina Benson, \$100 to Elizabeth Wall, and \$100 to Brittany Elswick was made by Betty Eastman and seconded by Carol Downs. All in attendance voted yes.

ADJOURNMENT:

A meeting is adjourned by Leanna Gray through in-person, electronic attendance, and phone conference at 7:09 p.m.

Respectfully submitted,

By Kristina Benson to

Leanna Gray
Library Board Secretary