

**Du Quoin Public Library Board of Trustees Minutes
January 11th, 2021**

The Du Quoin Public Library Board of Trustees January 11th, 2021 meeting was called to order by President Sarah Doerner at 6:34 p.m. via in-person, telephonic, and electronic attendance due to the continued Covid-19 pandemic.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

Secretary Leanna Gray led the Trustees in the recitation of the “Pledge of Allegiance to the Flag” following the call to order.

ATTENDANCE

Roll call was collected by Leanna Gray.

Members present: Joyce Calvert phone, Sarah Doerner in-person, Carol Downs in-person, Leanna Gray in-person, Harold Calderon computer, Angelina Mabry computer, Jacob Emling computer.

Members absent: Betty Eastman, Gail Durkota

Library staff present: Kristina Benson

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES:

Minutes for the December 14th, 2020 meeting were filed as written. Motion was made by Carol Downs and seconded by Sarah Doerner. All approved.

FINANCIAL REPORT:

The financial report for January 2021 as provided by the City was reviewed. Motion to accept the financial report subject to audit was made by Leanna Gray and seconded by Harold Calderon. All in attendance approved.

Motion to pay the January, 2021 Library bills was made by Sarah Doerner and seconded by Jacob Emling. All in attendance approved.

LIBRARIAN'S REPORT:

-Grant updates include: Per Capita FY2020 check received, PPE Grant submitted for reimbursement, E-rate process begins in January.

-Sale of Historic Preservation materials from Judy Smid's shop discussed as a good synergy with the library.

-Banterra reserve account signatures have been changed.

-Library is currently open to the public by appointment and through curbside service. Will transition back to open when direction is received from Governor for our region.

-Library has selected a refurbished photocopier from Da-Com to purchase outright for \$2400.

-Our highly-used Rbdigital magazine database has been purchased by Overdrive. The library is going to participate in several meetings concerning which new service to transition to. Further, the library and board will review an additional Hoopla database for our patrons at an upcoming meeting.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE: Nothing to report.

GRANTS COMMITTEE: Nothing to report.

PERSONNEL COMMITTEE: Nothing to report.

POLICY COMMITTEE: Nothing to report.

BUILDING AND GROUNDS: Photography exhibit will change to Morefield photos.

LONG RANGE PLANNING: Will be active in 2021

PUBLICITY AND PROMOTIONS: Sarah ready to help with press releases.

GENEALOGY COMMITTEE: Access to Silver books database will be purchased by library.

NEW BUSINESS:

A motion was made to keep the current slate of officers for the 2021 year by Carol Downs and seconded by Joyce Calvert. All in attendance agreed.

Committee assignments for 2021 were distributed.

Finance-Jacob Emling, Sarah Doerner

Personnel-Angelina Mabrey

Buildings & Ground-Betty Eastman

Policy-Gail Durkota

Long-Range Planning-Carol Downs

Library Promotion-Sarah Doerner

Genealogy-Leanna Gray

Grants-Harold Calderon

ADJOURNMENT:

A motion is made to adjourn the meeting by Leanna Gray and seconded by Sarah Doerner through in-person, electronic attendance, and phone conference at 7:01 p.m.

Respectfully submitted,

By Kristina Benson to

Leanna Gray

Library Board Secretary