

**Du Quoin Public Library Board of Trustees Minutes
July 12th, 2021**

The Du Quoin Public Library Board of Trustees July 12th, 2021 meeting was called to order by President Sarah Doerner at 6:30 p.m. at the Du Quoin Public Library.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

Secretary Leanna Gray led the board and staff in the “Pledge of Allegiance” following the call to order.

ATTENDANCE

Roll call was collected by Leanna Gray.

Members present: Noah Coleman, Sarah Doerner, Carol Downs, Betty Eastman, Jacob Emling, Leanna Gray, Angelina Mabrey

Members absent: Gail Durkota, Harold Calderon

Library staff present: Kristina Benson

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES:

Minutes for the June 14th, 2021 meeting were filed as written. A motion was made by Betty Eastman and seconded by Angelina Mabrey. All approved.

FINANCIAL REPORT:

The financial report for June 2021 as provided by the City was reviewed. Motion to accept the financial report subject to audit was made by Jacob Emling and seconded by Betty Eastman. All in attendance approved.

Motion to pay the July 2021 Library bills was made by Angelina Mabrey and seconded by Sarah Doerner. All in attendance approved.

LIBRARIAN'S REPORT:

-Grant updates include: Per Capita FY2021 Award notice received, E-rate cycled complete, and Back to Books final report due July 15.

-Upcoming events include Elsenpeter Marionettes, genealogy tutor sessions, and a Members Matter meeting on upcoming grants.

-Children’s bookcases are being painted.

-Tasks due include Illinet survey and policy manual review.

-Overdrive Libby app through Digital Library of Illinois is still a work in progress.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE: Nothing to report.

GRANTS COMMITTEE: Harold & Kristina are working on Covid Rescue funds.

PERSONNEL COMMITTEE: Reviews scheduled in October.

POLICY COMMITTEE: Gail has received manual for review.

BUILDING AND GROUNDS: Leaks continue/front AC unit has been repaired.

LONG RANGE PLANNING: Community survey is in the field.

PUBLICITY AND PROMOTIONS: Promoting summer reading.

GENEALOGY COMMITTEE: Leanna has donated 2 yearbooks to the collection.

UNFINISHED BUSINESS:

50 children are signed up and actively participating in the summer reading program, 24 completed reading logs, received, and 25 craft bags are being picked up each week.

Response rate of the 2021 Community Survey was discussed.

NEW BUSINESS:

The Du Quoin Public Library Board welcomed new member Noah Coleman. Kristina Benson assisting Leanna Gray administered the Oath of Office.

Sarah Doerner and Leanna Gray signed an inter-governmental agreement to participate in the electronic consortium with the Digital Library of Illinois.

ADJOURNMENT:

The meeting adjourned at 7:15 p.m.

Respectfully submitted,

By Kristina Benson to

Leanna Gray

Library Board Secretary