

**Du Quoin Public Library Board of Trustees Minutes**  
**August 9<sup>th</sup>, 2021**

The Du Quoin Public Library Board of Trustees July 12<sup>th</sup>, 2021 meeting was called to order by Secretary Leanna Gray at 6:31 p.m. at the Du Quoin Public Library.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

Carol Downs led the board and staff in the “Pledge of Allegiance” following the call to order.

ATTENDANCE

Roll call was collected by Kristina Benson.

Members present: Carol Downs, Leanna Gray, Harold Calderon, Angelina Mabrey, Gail Durkota Computer.

Members absent: Noah Coleman, Sarah Doerner, Betty Eastman, Jacob Emling

Library staff present: Kristina Benson

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES:

Minutes for the July 12<sup>th</sup>, 2021 meeting were filed as written. A motion was made by Angelina Mabrey and seconded by Carol Downs. All approved.

FINANCIAL REPORT:

The financial report for July 2021 as provided by the City was reviewed. Motion to accept the financial report subject to audit was made by Harold Calderon and seconded by Angelina Mabrey. All in attendance approved.

Motion to pay the Auguts 2021 Library bills was made by Carol Downs and seconded by Leanna Gray. All in attendance approved.

LIBRARIAN'S REPORT:

-Grant updates include: Per Capita FY2022 grant due January 15<sup>th</sup>. Back to Books grant is complete, and Transforming Library Spaces request for \$10,520 submitted this August.

-Upcoming events include refreshed Story Walk, a week long kid’s walk-in activity, and genealogy tutoring.

-Overdrive Libby app is now active for our patrons

-Libraries are returning to inside masking requirements.

-Annual tax levy computation report has not yet been received.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE: Will schedule its annual meeting at the September meeting.

GRANTS COMMITTEE: One to submit this month.

PERSONNEL COMMITTEE: Reviews scheduled in October.

POLICY COMMITTEE: Review meeting has been scheduled.

BUILDING AND GROUNDS: Nothing to report.

LONG RANGE PLANNING: Community Survey results to be discussed.

PUBLICITY AND PROMOTIONS: Nothing to report.

GENEALOGY COMMITTEE: Nothing to report.

NEW BUSINESS:

A motion was made by Harold Calderon and seconded by Angelina Mabrey to accept the proposal for the Transforming Library Spaces grant to include a privacy booth for adults, three staff laptops, and a children's play area. All were in attendance were in favor.

A motion was made by Leanna Gray and seconded by Carol Downs to transfer \$3,338.64 from the Library Banterra Reserve Account to the Library Banterra Operating Account as reimbursement for memorial purchases and to fulfill a planned budget obligation. All in attendance were in favor.

ADJOURNMENT:

The meeting adjourned at 7:03 p.m.

Respectfully submitted,

By Kristina Benson to

Leanna Gray

Library Board Secretary