

Du Quoin Public Library Board of Trustees Minutes
April 11th, 2022

The Du Quoin Public Library Board of Trustees April 11th, 2022 meeting was called to order by President Leanna Gray at 6:45 p.m. at the Du Quoin Public Library.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

Leanna Gray led the board and staff in the “Pledge of Allegiance” following the call to order.

ATTENDANCE

Roll call was collected by Kristina Benson

Members present: Carol Downs, Gail Durkota-Computer, Mary Jo Novak, Leanna Gray, Harold Calderon

Members absent: Noah Coleman, Sarah Doerner, Jacob Emling, Angelina Mabrey

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES:

Minutes for the March 14th, 2022 meeting were filed as written. A motion was made by Harold Calderon and seconded by Carol Downs. All approved.

FINANCIAL REPORT:

The financial report for March 2022 as provided by the City was reviewed. Motion to accept the financial report subject to audit was made by Carol Downs and seconded by Mary Jo Novak. All in attendance approved.

Motion to pay the April 2022 Library bills was made by Harold Calderon and seconded by Leanna Gray. All in attendance approved.

LIBRARIAN'S REPORT:

- Per Cap 2021 must be expended by Dec. 31st 2022, Transforming full reimbursement of \$10, 520, E-rate form 471 filed.
- Library status has been temporarily changed from cataloging library to barcoding.
- Brittany will receive training on the interlibrary loan platform.
- Anti-virus has been changed to Microsoft Defender and Huntress on staff computers.
- Patron & fine purge over 7 years old has been completed.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE: Nothing to Report

GRANTS COMMITTEE: Discussed Historic Preservation Grant Application.

PERSONNEL COMMITTEE: Will be discussed following.
POLICY COMMITTEE: Discussed Cards for Kids attestation form.
BUILDING AND GROUNDS: Nothing to Report.
LONG RANGE PLANNING: Nothing to Report
PUBLICITY AND PROMOTIONS: Nothing to report
GENEALOGY COMMITTEE: Nothing to report.

NEW BUSINESS:

Search Committee for Library Director consisting of Leanna Gray, Gail Durkota, & Harold Calderon was formed to interview the two candidates that applied.

Motion to accept a 60 day leave of absence from Trustee Angelina Mabrey was made by Mary Jo Novak and seconded by Harold Calderon.

Motion to transfer \$502.99 from the Banterra reserve account to the operating account as reimbursement for memorial and donation purchases was made by Carol Downs and seconded by Harold Calderon.

Statements of Economic Interest were distributed with instruction provided by Ancel Glink on how to complete. Completed forms must be submitted to the County Clerk by May 2nd, 2022.

Motion to purchase a new patron scanner with automatic feeder was made by Leanna Gray and seconded by Mary Jo Novak.

ADJOURNMENT:

Motion was made to adjourn the meeting by Leanna Gray at 7:28 p.m. all concurred and hastened away.

Kristina Benson
Library Director