

**Du Quoin Public Library Board of Trustees Minutes
December 13th, 2021**

The Du Quoin Public Library Board of Trustees December 13th, 2021 meeting was called to order by Vice-President Leanna Gray at 6:30 p.m. at the Du Quoin Public Library.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

Leanna Gray led the board and staff in the “Pledge of Allegiance” following the call to order.

ATTENDANCE

Roll call was collected by Brittany Elswick

Members present: Noah Coleman, Carol Downs, Mary Jo Novak, Leanna Gray, Harold Calderon, & Angelina Mabrey.

Members absent: Sarah Doerner, Jacob Emling, Gail Durkota

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES:

Minutes for the November 8th, 2021 meeting were filed as written. A motion was made by Carol Downs and seconded by Mary Jo Novak. All approved.

FINANCIAL REPORT:

The financial report for November 2021 as provided by the City was reviewed.

Motion to accept the financial report subject to audit was made by Harold Calderon and seconded by Mary Jo Novak. All in attendance approved.

Motion to pay the December 2021 Library bills was made by Harold Calderon and seconded by Angelina Mabrey. All in attendance approved.

LIBRARIAN'S REPORT:

-Grant updates include: Per Capita FY2021 in the amount of \$9500 to spend next year, Per Cap FY22 will be presented next meeting, Transforming Spaces quarterly due Jan. 15th, and a fun quick wildflower distribution grant for \$1000 was submitted.

-December events include new story walk, windows, snowball fight, ice skating, Frosty visit, violinist, candy cane hunt, hot cocoa & cookies morning.

-Brody McCauley photos are installed in the exhibition row.

-Reminder of upcoming Dec 24 & 25 closures.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE: Nothing to Report

GRANTS COMMITTEE: Nothing to Report

PERSONNEL COMMITTEE: Nothing to Report

POLICY COMMITTEE: Nothing to Report

BUILDING AND GROUNDS: Nothing to Report

LONG RANGE PLANNING: Nothing to Report

PUBLICITY AND PROMOTIONS: Nothing to report

GENEALOGY COMMITTEE: Nothing to report

UNFINISHED BUSINESS:

Chapters 10-13 of *Serving Our Public 4.0 Standards for Illinois Public Libraries* were reviewed as part of the FY2022 Per Capita grant application.

Discussion of feasibility of extending health benefits to spouses & dependents of library staff and increasing the percentage of personnel expenditures in future years.

NEW BUSINESS:

Motion to nominate Angelina Mabrey as Board of Trustee's Secretary was made by Noah Coleman and seconded by Leanna Gray. All approve.

Motion to approve 2022 Trustee's meeting schedule was made by Carol Downs and seconded by Mary Jo Novak. All approve.

Motion to approve 2022 holiday closure schedule was made by Angelina Mabrey and seconded by Noah Coleman. All approve.

Motion to join Illinois Presents online programming group for the fee of \$40 per year was made by Leanna Gray and seconded by Noah Coleman. All approve.

Motion to transfer funds-\$468.57 from the library Banterra reserve account to the library Banterra operating account to reimburse memorial expenditures was made by Carol Downs and seconded by Harold Calderon. All approve.

Motion to accept bid to install an electric outlet to support the grant-funded work pod enclosure from Elessar Electric for \$295 was made by Harold Calderon and seconded by Angelina Mabrey. All approve.

ADJOURNMENT:

The meeting adjourned at 7:49 p.m.

Respectfully submitted,

By Kristina Benson to

Angelina Mabrey

Library Board Secretary