

**Du Quoin Public Library Board of Trustees Minutes  
October 11<sup>th</sup>, 2021**

The Du Quoin Public Library Board of Trustees October 11<sup>th</sup>, 2021 meeting was called to order by Secretary Leanna Gray at 6:35 p.m. at the Du Quoin Public Library.

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:**

Leanna Gray led the board and staff in the “Pledge of Allegiance” following the call to order.

**ATTENDANCE**

Roll call was collected by Kristina Benson.

Members present: Noah Coleman, Carol Downs, Leanna Gray, Harold Calderon, Angelina Mabrey.

Members absent: Sarah Doerner, Gail Durkota, Betty Eastman, Jacob Emling

Library staff present: Kristina Benson

Guests present: None

**PUBLIC COMMENT:** None

**ANNOUNCEMENTS:** None

**APPROVAL OF MINUTES:**

Minutes for the September 13<sup>th</sup>, 2021 meeting were filed as written. A motion was made by Carol Downs and seconded by Harold Calderon. All approved.

**FINANCIAL REPORT:**

The financial report for September 2021 as provided by the City was reviewed.

Motion to accept the financial report subject to audit was made by Angelina Mabrey and seconded by Leanna Gray. All in attendance approved.

Motion to pay the October 2021 Library bills was made by Harold Calderon and seconded by Noah Coleman. All in attendance approved.

**LIBRARIAN'S REPORT:**

-Grant updates include: Per Capita FY2022 due to State Library January 15<sup>th</sup>, 2022, Transforming Library Spaces grant was awarded in the amount of \$10,520 work will begin after contracts are signed, Live and Learn Construction grant due January 15<sup>th</sup> will be written for submission this cycle or next.

-Board discussed and agreed that the library should participate in the Halloween parade. Bookmarks will be distributed.

-Leap library management software is challenging for staff but everyone is adjusting.

-Photography exhibit features work from Robert Cook.

-Board was informed about a joint on-line programming opportunity for the participation fee of \$40 that would give community members access to major authors.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE: Annual meeting to be scheduled in October.

GRANTS COMMITTEE: Transforming grant was awarded.

PERSONNEL COMMITTEE: Compiling results of annual director's evaluation.

POLICY COMMITTEE: Updated manual will be presented and if approved added to website.

BUILDING AND GROUNDS: Opening on this committee.

LONG RANGE PLANNING: Strategic plan to be presented to board.

PUBLICITY AND PROMOTIONS: Nothing to report.

GENEALOGY COMMITTEE: Nothing to report.

OLD BUSINESS:

Chapters 1-4 of *Serving Our Public 4.0 Standards for Illinois Public Libraries* were reviewed at for the FY2022 Per Capita grant application.

NEW BUSINESS:

Chapters 5-9 of *Serving Our Public 4.0 Standards for Illinois Public Libraries* were distributed to all board members for review at the November meeting as part of the FY2022 Per Capita grant application.

2022 to 2025 Du Quoin Library Strategic Plan was distributed for review. Carol will present to board for approval after it comes out of committee.

2021 Policy Manual Update will be presented to the board by Gail at the next meeting.

Director's evaluations must be returned to Angelina Mabrey for compilation.

ADJOURNMENT:

The meeting adjourned at 7:07 p.m.

Respectfully submitted,  
By Kristina Benson to

Leanna Gray  
Library Board Secretary