

**Du Quoin Public Library Board of Trustees Minutes
March 14th, 2022**

The Du Quoin Public Library Board of Trustees March 14th, 2022 meeting was called to order by President Leanna Gray at 6:31 p.m. at the Du Quoin Public Library.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

Kristina Benson led the board and staff in the "Pledge of Allegiance" following the call to order.

ATTENDANCE

Roll call was collected by Angelina Mabrey

Members present: Carol Downs, Mary Jo Novak, Leanna Gray, Harold Calderon, Angelina Mabrey

Members absent: Noah Coleman, Sarah Doerner, Gail Dukota, Jacob Emling

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES:

Minutes for the February 14th, 2022 meeting were filed as written. A motion was made by Harold Calderon and seconded by Carol Downs. All approved.

FINANCIAL REPORT:

The financial report for February 2022 as provided by the City was reviewed.

Motion to accept the financial report subject to audit was made by Angelina Mabrey and seconded by Mary Jo Novak. All in attendance approved.

Motion to pay the March 2022 Library bills was made by Carol Downs and seconded by Leanna Gray. All in attendance approved.

LIBRARIAN'S REPORT:

- Per Cap 2021 must be expended by Dec. 31st 2022, Transforming materials all ordered and shipped, E-Rate Form 470 filed, Seed grant expect wildflower packets.
- Cataloging continuing education hours due by June.
- Kristina has completed annual FOIA & OMA trainings.
- Kaspersky Anti-Virus contract is up for renewal. Kristina filed a complaint with Lazerware over continuing to use this Moscow-based cybersecurity firm with ties to Russian intelligence agencies.
- Summer Reading planning is in full-swing.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE: Nothing to Report

GRANTS COMMITTEE: Nothing to Report

PERSONNEL COMMITTEE: Discussed Job advertisement placement.

POLICY COMMITTEE: Nothing to report.

BUILDING AND GROUNDS: Mary Jo Novak will speak to Dean about front door handle and lights.

LONG RANGE PLANNING: Nothing to Report

PUBLICITY AND PROMOTIONS: Nothing to report

GENEALOGY COMMITTEE: Discussion on purchase of a scanner with feeder to digitize funeral home records.

NEW BUSINESS:

Motion to expunge fines and fees over seven years old and delete inactive patron accounts was made by Harold Calderon and seconded by Angelina Mabrey. All in attendance approved.

ADJOURNMENT:

Motion was made to adjourn the meeting by Leanna Gray and seconded by Angelina Mabrey at 7:19 p.m.

Angelina Mabrey
Library Board Secretary