

Du Quoin Public Library Board of Trustee Minutes

February 2024

The Du Quoin Public Library Board of Trustees meeting on February 12, 2024 was called to order by Board President, Leanna Gray, at 6:29 p.m. at the Du Quoin Public Library.

PLEDGE OF ALLEGIANCE TO THE FLAG

Angelina Mabrey led the Board and staff in the “Pledge of Allegiance” following the Call to Order.

ATTENDANCE

Roll was called by Director, Angelina Mabrey, in the absence of Paula Myers, Board Secretary.

Members present: Gail Durkota, Carol Downs, Leanna Gray, Rose Alongi, Janice Wilbanks, and Luke Davison, La Tasha Baxter

Staff present: Angelina Mabrey

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES

Minutes for the January 8, 2024 meeting was filed as written. A motion was made by Luke and seconded by Carol to approve the minutes. All approved.

FINANCIAL REPORT

The financial report for January 2024 as provided by the City was reviewed. Motion to accept the financial report subject to audit was made by Rose and seconded by Gail. All approved.

Motion to pay the February 2024 Library bills was made by Gail and seconded by Leanna. All in attendance approved.

LIBRARIAN’S REPORT (Angelina Mabrey)

- January Circulation Report showed another great month of circulation, including more e-resources being utilized.
- The library received another gracious donation of \$100.00 from Richard Rowland.
- A preschool and parents visited on a field trip last Friday with 34 in attendance.
- The Think Money for Kids Award was announced and a press release sent to the paper.

- Our 2nd Annual Du Quoin Public Library Golf Scramble date is set for Saturday, April 27th at 1:00 p.m. at Red Hawke. Team registration and sponsorship forms have been printed for promotion in person, as well as being sent to the Weekly Press for advertisement.
- The Per Capita Grant Application and Expense Report is due January 31 was submitted prior to the deadline. The Illinois Public Library Annual Report (IPLAR) and Illinois Library and Information Network (ILLINET) State Library Report have been submitted prior to their March deadlines. The first form due for e-rate, our internet discount, has also been submitted and posted for the required time. An application for Director's University 2.0 has been submitted for professional development, and we should hear back by the end of the month whether or not we've been accepted into this year's round.
- Brittany had the great idea to bring Waldo along on our travels as all three workers travel to somewhere new this month. We have received good feedback from parents and kids on Brittany's trip.
- A new board member will be appointed at the next City Council meeting.

STANDING COMMITTEE REPORT: Nothing to report

FINANCE: Nothing to report

GRANTS COMMITTEE: Nothing to report

PERSONNEL COMMITTEE: This person will be replaced due to the member's resignation

POLICY COMMITTEE: Nothing to report

BUILDING & GROUNDS: This person will be replaced due to the member's resignation

LONG RANGE PLANNING: All is good until next year

PUBLICITY & PROMOTIONS: Nothing to report

GENEALOGY COMMITTEE: Nothing to report

OLD BUSINESS

None

NEW BUSINESS & REMINDERS

- All current Board of Trustee Officers are required to submit a Statement of Economic Interest to the County Clerk. Statements have been distributed and largely completed and submitted together.
- The appointment of Special Committee Members for 2024 were tabled until the March meeting.
- The Per Capita Grant Submission for FY2024 & FY 2023 Expenditure Report is due by end of

EXECUTIVE SESSION

None

ADJOURNMENT

Motion was made by Carol and seconded by Luke to adjourn the meeting at 6:50 p.m. Next meeting will be Monday, March 11, 2024.

Recorded by:

Angelina Mabrey in place of Paula Myers

Du Quoin Library Director/Board Secretary