

Du Quoin Public Library Board of Trustees Minutes
May 2024

The Du Quoin Public Library Board of Trustees meeting on May 13, 2024, was called to order by Board President, Leanna Gray, at 6:32 p.m. at the Du Quoin Public Library.

PLEDGE OF ALLEGIANCE TO THE FLAG

La Tasha Baxter led the Board and staff in the “Pledge of Allegiance” following the Call to Order

ATTENDANCE

Roll was called by Board Secretary, Paula Myers.

Members present: Paula Myers, Carol Downs, Leanna Gray, La Tasha Baxter, Janice Wilbanks, Andrea Helmer, and Luke Davison

Staff present: Angelina Mabrey

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES

Minutes for the April 8, 2024 meeting was filed as written. A motion was made by La Tasha and seconded by Carol to approve the minutes. All approved.

FINANCIAL REPORT

The financial report for April 2024 as provided by the City was reviewed. Motion to accept the financial report subject to audit was made by Luke and seconded by Janice. All approved.

Motion to pay the May 2024 Library bills was made by Janice and seconded by Leanna. All in attendance approved.

LIBRARIAN’S REPORT (Angelina Mabrey)

- April circulation statistics have exceeded once again.
- The 2nd Annual Du Quoin Public Library Golf Scramble was a huge success! All registered teams participated and two walk-in teams were able to play. There were 12 sponsors, including one Diamond Sponsor this year. The amount raised covers the \$1,500 fine revenue lost by going fine free and additional \$1,000 goes to the Summer Reading Program.
- The Library will be participating in an event “100 Days Before the Fair” at the Du Quoin State Fairgrounds on Saturday, May 18. The Library will be accepting donations for a book sale. Farm Fancy will be selling coffee and pastries. Also, the Fair ticket office will begin their “kick-off” to sell grandstand tickets.
- Special Summer Reading dates are being solidified. Upcoming activities will be with Wander Community Art Studio, All Sk8, the Du Quoin Municipal Swimming Pool, Keyes Park and the DQ Fairgrounds. The final calendar will be coming soon. The 90s Nostalgia theme is being planned for the Summer Program. This theme will coincide with the 90th year of the Du Quoin Public Library. A birthday party will be held on July 2.
- The Summer Reading Program calendar will be distributed at the schools to be sent home w students.

FINANCE: Luke complimented the Library and all workers on a successful golf scramble fundraiser.

GRANTS COMMITTEE: Nothing to report.

PERSONNEL COMMITTEE: Paula Myers has agreed to become Chair.

POLICY COMMITTEE: Nothing to report.

BUILDING & GROUNDS: Janice Wilbanks has agreed to become Chair.

LONG RANGE PLANNING: Nothing to report.

PUBLICITY & PROMOTIONS: La Tasha reported that an amazing job is being done w publicity of the Library!

GENEALOGY COMMITTEE: Nothing to report.

OLD BUSINESS

- Two Board members have agreed to take over the vacancies of Personnel Committee, Paula Myers and Building and Grounds Committee, Janice Wilbanks.
- A motion was made by Leanna to allow Angelina to purchase a binding machine. Seconded by Luke. All approved.

NEW BUSINESS & REMINDERS

- A motion was made to approve non-residents fees to not exceed \$45 for the upcoming fiscal year by Luke and seconded by Janice. All approved.
- A motion was made by Carol that those with Illinois Cards for Kids cards, but are non-residents, receive a fee waiver. Seconded by Leanna. All approved.
- A motion was made by Luke for Angelina to purchase six (6) silent mice. La Tasha seconded. All approved.

EXECUTIVE SESSION

None

ADJOURNMENT

Motion was made by Paula and seconded by Leanna to adjourn the meeting at 7:14 p.m. Next meeting will be Monday, June 10, 2024 at 6:30 p.m.

Recorded by:

Paula Myers

Du Quoin Library Board Secretary

