

Du Quoin Public Library Board of Trustees Minutes
September 2024

The Du Quoin Public Library Board of Trustees meeting on September 9, 2024, was called to order by Board President, Leanna Gray, at 6:31 p.m. at the Du Quoin Public Library.

PLEDGE OF ALLEGIANCE TO THE FLAG

La Tasha Baxter led the Board and staff in the “Pledge of Allegiance” following the Call to Order

ATTENDANCE

Roll was called by Board Secretary, Paula Myers.

Members present: Paula Myers, Rose Alongi, Leanna Gray, La Tasha Baxter, Janice Wilbanks, Andrea Helmer, Luke Davison and Gail Durkota

Staff present: Angelina Mabrey

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES

Minutes for the August 2024 meeting were filed as written acknowledging one correction. Under committee reports: Genealogy Committee should say the “binding machine” is on back order not “binders”. Minutes will be corrected as noted. A motion was made by Luke and seconded by Andrea to approve the minutes. Minutes approved.

FINANCIAL REPORT

The financial report for August 2024 as provided by the City was reviewed. Motion to accept the financial report subject to audit was made by Gail and seconded by Leanna. All approved.

September 2024 bills were discussed. Motion to pay the September 2024 Library bills was made by Rose and seconded by Janice. All in attendance approved.

LIBRARIAN’S REPORT (Angelina Mabrey)

- Funds from the Technology Grant are now being utilized. Items ordered are a barcode scanner for a computer, a portable barcode scanner and an identical scanner as our patron scanner on the staff computer.
- The VR headsets from the Illinois Holocaust Museum were utilized by 131 people during the two-week loan. Two large groups from the District 204 and Du Quoin Middle School took advantage of the experience.
- Awaiting delivery of the LeapPads of the Thinking Money for Kids Grant. During September there will be three “Money Matters” programs for adults and later for kids.
- The Library had a small school supply giveaway on August 9 and gave away useful, colorful items.
- The Library received a free book cart from Carbondale Public Library and Angelina will be picking up four chairs w wheels in Chester.
- On September 17, the Library will open early for a fall preschool visit. Angelina is anticipating a large group that will participate in a tour, story time and activity.
- Two computer monitors were laid to rest and replaced immediately thanks to the contract with Lazerware.

- Schedules have been revised for staff with the beginning of school and Fall activities. All Library hours are always covered with staff to ensure top-notch customer service.

FINANCE: Luke – Nothing to report

GRANTS COMMITTEE: Rose-Nothing to report

PERSONNEL COMMITTEE: Paula-Please complete the Library Director's evaluation. Due Monday, Oct 7. Submit to person at the desk in Library.

POLICY COMMITTEE: Gail – Nothing to report

BUILDING & GROUNDS: Janice-Nothing to report

LONG RANGE PLANNING: NA

PUBLICITY & PROMOTIONS: La Tasha – Nothing to report

GENEALOGY COMMITTEE: Leanna-Binding machine has arrived!

OLD BUSINESS

Serving Our Public 4.0 Chapters 1-4 were reviewed.

Luke Davison was renewed for membership on the Board.

NEW BUSINESS & REMINDERS

Serving Our Public 4.0 Chapters 5-8 will be reviewed in the October meeting.

Library Director evaluations are due Monday, October 7. Please submit to staff working the desk in Library.

EXECUTIVE SESSION

None

ADJOURNMENT

Meeting was adjourned by Leanna at 7:07 p.m. Next meeting will be Monday, October 14, 2024, at 6:30 p.m.

Recorded by:

Paula Myers

Du Quoin Library Board Secretary