

**Du Quoin Public Library Board of Trustees Minutes  
February 10th, 2020**

The Du Quoin Public Library Board of Trustees February 10<sup>th</sup>, 2020 meeting was called to order by President Joy Upton at 6:30 p.m. in the Du Quoin Public Library located at 28 S. Washington Street, Du Quoin, IL.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA: Joy Upton led the Trustees in the recitation of the “Pledge of Allegiance to the Flag” following the call to order.

A moment of silence was observed by the Board of Trustees and Library Director to mark the passing of Trustee Larry Underwood.

ATTENDANCE

Roll call was collected by Leanna Leek.

Members present: Joyce Calvert, Sarah Doerner, Carol Downs, Betty Eastman, Leanna Leek, Joy Upton

Members absent: Gail Durkota, Jacob Emling

Library staff present: Kristina Benson

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES:

Minutes for the December 9<sup>th</sup>, 2019, January 13<sup>th</sup>, 2020, & January 27<sup>th</sup>, 2020 meetings were reviewed and filed as written.

FINANCIAL REPORT:

The financial report for January 2020 was reviewed. There was a motion made by Carol Downs and seconded by Betty Eastman to approve the City Financial Report subject to audit. Motion approved.

There was a motion made by Leanna Leek and seconded by Sarah Doerner to pay the February 2020 bills.

LIBRARIAN’S REPORT:

- Discussion for the evening centered on the financial future of the library.
- Timeline for salary increases to comply with the upcoming \$15 minimum wage.
- Projections for future tax levies and if it will be sufficient to meet the increasing staff costs.

-Community participation in the upcoming Census will be integral for future grant dollars based off of per capita funds. However, population projections indicate a significant decline for our community.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE: None to report.

GRANTS COMMITTEE: Chairman unassigned.

PERSONNEL COMMITTEE: None to report.

POLICY COMMITTEE: None to report.

BUILDING AND GROUNDS: Repairs have been made to roof and flashing. Tentative success.

LONG RANGE PLANNING: Three-year plan expires in 2020. New goals and surveys will be formulated.

PUBLICITY AND PROMOTIONS: None to report.

GENEALOGY COMMITTEE: None to report.

UNFINISHED BUSINESS:

Motion to explore local contractors for the remodeling projects was made by Betty Eastman and seconded by Sarah Doerner.

NEW BUSINESS:

Motion to present library staff with Christmas bonuses, Kristina \$100/Elizabeth & Brittany \$50, was made by Carol Downs and seconded by Betty Eastman.

Motion to maintain present slate of officers was made by Betty Eastman and seconded by Joyce Calvert. Motion passed unanimously.

ADJOURNMENT:

A meeting was adjourned by President Joy Upton at 7:18 p.m.

Respectfully submitted,

Leanna Leek