

**Du Quoin Public Library Board of Trustees Minutes
May 11th, 2020**

The Du Quoin Public Library Board of Trustees May 11th, 2020 meeting was called to order by President Joy Upton at 6:30 p.m. via online and telephonic attendance due to the Covid-19 pandemic and Governor Pritzker's May, 2020 shelter-in-place executive order.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

Leanna Leek led the Trustees in the recitation of the "Pledge of Allegiance to the Flag" following the call to order.

ATTENDANCE

Roll call was collected by Kristina Benson.

Members present: Sarah Doerner-Phone, Joyce Calvert-Phone, Carol Downs-Phone, Gail Durkota-Zoom, Leanna Leek-Phone, Joy Upton-Phone.

Members absent: Betty Eastman, Jacob Emling, Harold Calderon-technical difficulties attempted to attend.

Library staff present: Kristina Benson

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES:

Minutes for the April 13th, meeting were reviewed a correction to Trustee's in attendance was noted. Minutes will be corrected and filed.

FINANCIAL REPORT:

The financial report for April 2020 was reviewed. Financial report was approved as written subject to audit.

There was a motion made by Sarah Doerner and seconded by Carol Downs to pay the May 2020 bills.

LIBRARIAN'S REPORT:

-Per Capita FY2019 deadline to expend is June 30th. Categories include materials, programming, and computer replacement.

-Book shipments between libraries are still being held in the hubs.

-Administration of several areas libraries and Illinois Heartland Library system debated how best to comply with the Governor's adjusted Executive Order.

-Public and Academic libraries are awaiting studies from Battelle Labs to guide us on how long the virus stays on library materials.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE: None to report.

GRANTS COMMITTEE: None to report.

PERSONNEL COMMITTEE: None to report.

POLICY COMMITTEE: None to report.

BUILDING AND GROUNDS: None to report.

LONG RANGE PLANNING: None to report.

PUBLICITY AND PROMOTIONS: None to report.

GENEALOGY COMMITTEE: None to report.

NEW BUSINESS:

Motion to remain closed to the public until June Du Quoin Public Library Board of Trustee's meeting was made by Leanna Leek and seconded by Joyce Calvert. Motion carried.

Motion to return staff May 14th in preparation for a curb-side service model was made by Leanna Leek and seconded by Gail Durkota/Sarah Doerner. Motion carried.

Motion to contact Home Lumber to construct sneeze-guards to be attached to the circulation was made by Gail Durkota and seconded by Carol Downs. Motion carried.

ADJOURNMENT:

A meeting was adjourned by President Joy Upton at 7:10 p.m.

Respectfully submitted,

Leanna Leek