

Borrowing Privileges

Eligibility

The Du Quoin Public Library is a tax-supported public library. This means that people residing within the jurisdictional boundaries of the Du Quoin Public Library pay taxes to support the library. Those people who live within the jurisdictional boundaries of the Du Quoin Public Library need pay no additional fee to be eligible for a library card. Library cards are renewed every year without additional fees, provided the library card holder continues to reside within the jurisdictional boundaries of the Du Quoin Public Library and is a patron in good standing. There is a fee of \$3.00 to replace unexpired, damaged, destroyed, lost, or stolen library cards.

Non-Residents

Individuals residing beyond the jurisdictional boundaries of the Du Quoin Public Library and not within the boundaries of another public library, and owning no property within the jurisdictional boundaries of the Du Quoin Public Library, may purchase a non-resident fee card for the price of \$35.00. This fee entitles the entire household to use the Du Quoin Public Library for one year.

1. Cards for Kids Act 2020
2. Disabled Veterans

Proof of Eligibility Requirements

Adults wishing to register for a borrower's card, renew an expired borrower's card, or replace a lost, stolen, damaged, or destroyed borrower's card at the Du Quoin Public Library must bring with them one form of photo identification, which bears their name and address. If the address is not current on the identification, one must also present a piece of mail bearing the prospective patron's legal name and current address. Acceptable forms of photo identification include, but are not limited to, driver's license, student identification, military identification, and firearm owners' identification.

Children under the age of 16 must have a parent present during the application procedure. Children under the age of 16 may use the proof of residency provided by their parent. Children 16 and over may choose to provide their own proof of residency, or use that of their parent.

Use of Library Card

Individuals presenting valid borrower's cards issued by the Du Quoin Public Library are eligible to borrow materials from the Du Quoin Public Library when the following conditions are met:

1. No materials more than one circulation period overdue are on their card.
2. No outstanding fines in aggregate excess of \$3.00 have accrued to their card.
3. No materials borrowed from another library are overdue in any amount.

The library staff may not waive these regulations without the specific permission of the library director; however, the patron may request and receive a 24-hour hold on the item(s) he or she wishes to check out allowing the patron to correct the situation that has resulted in loss of eligibility to borrow.

A Du Quoin borrower identified on the valid borrower's card may physically take his or her library card to another Illinois Heartland System library to borrow materials. Those materials are the responsibility of the individual who borrows them, and are subject to all of the fines, rules, and regulations of the lending library. Often libraries limit the borrowing privileges of reciprocal borrowers, and it is best to understand local rules and procedures before making your selections.

Individuals presenting a valid card from another public library within the Illinois Heartland Library System may borrow materials from the Du Quoin Public Library. The card must have belong to the individual presenting it, and bear an expiration date in the future.

Individuals presenting a valid card from another public library outside of the Illinois Heartland Library System and residing temporarily within the jurisdictional boundaries of the Du Quoin Public Library may borrow limited [up to 3] items from the library. Staff will attach a local barcode to the prospective patron's presented library card and follow regular registration procedures. Patron status will be set at reciprocal and the card shall be set to expire at the end of the patron's stay.

New library patrons may check out one book the first time they use their borrower's card. When this book is returned, on time, full library privileges will be put into effect.