

## **Friends & Foundation supporting the Du Quoin Public Library**

The Board of Directors of the Du Quoin Public Library looks upon the establishment of the Friends & Foundations of the Du Quoin Public Library as worthwhile community endeavours, benefiting the library.

Complete advance information regarding all Friends of the Library & Foundation projects shall be provided to the Library Director and the Board of Trustees of the Du Quoin Public Library. The Board of Trustees acknowledges that it does not supervise the activities of the Friends of the Library or support foundations, but the Board reserves the right not to participate or accept any Friends or Foundation projects or gifts in which the Board does not believe the best interest of the Library is being served.

The Board of Directors acknowledges that the Friends of the Library and support foundations are an organization separate and apart from the Du Quoin Public Library, and that the Friends of the Library and support foundations have their own Boards, goals, and purposes.

Friends of the Du Quoin Public Library and support foundations are distinct and separate from the Library, and neither, as an organization nor any member or participant thereof, may assume any liability or take or authorize any act on behalf of the Du Quoin Public Library.

Because Friends of the Du Quoin Public Library and support foundations are organizations comprised solely of volunteers distinct and separate from Library personnel, no Library personnel shall perform any duty or take any act on behalf of the Friends of the Library or support foundations. Library staff members may act in an advisory capacity for planning and activities.

Operating expenses of the Du Quoin Public Library are provided through allocation of tax monies, which are audited by an independent auditor. Friends' and foundation funds and Library funds shall not be commingled or integrated, except that gifts from Friends or foundations may be accepted by the Library, whereupon said gifts shall become solely the funds of the Library but shall be expended for the specific purpose for which the gift or donation has been made by the Friends or foundation. In the event the Du Quoin Public Library becomes the custodian of any Friends or foundation funds, those funds shall be kept as separate "funds" for audit and bookkeeping purposes.

Advance information regarding all Friends or foundation public relations programs on behalf of the Du Quoin Public Library shall be provided to the Library Director and the Board of Trustees of the Du Quoin Public Library. The Board of Trustees acknowledges that it does not supervise the public relations programs of the Friends or foundations, but the Board reserves the right not to participate in any public relations project or program in which the Board does not believe the best interest of the Library is being served. Public relations programs adopted by Friends or foundation shall not be part of the budget of or funded by the Du Quoin Public Library.