

Patron Conduct Policy

The library welcomes all visitors and patrons to our facility. To insure that all patrons may have safe and considerate use of the Du Quoin Public Library, appropriate behavior is expected. Violation of any of the following rules will result in a warning and/or expulsion from the premises. Any violation requiring action shall be documented in a Patron Discipline Report and witnessed by staff. If necessary, the police may be contacted. The Library Director and supervisory staff have authority to carry out all powers of this policy.

1. No loud talking or boisterous behavior (running, throwing objects, horseplay, etc.)
2. No food or drink may be consumed in the library without prior approval by the Library Director.
3. No smoking or vaping.
4. No destruction or mutilation of library property.
5. No parking bicycles or other vehicles in a manner that blocks or hinders entry to the library.
6. No weapons in the building.
7. No conduct that is disruptive to the operation of the library or threatening to patrons, staff, or library property (foul language, harassment, etc.).
8. No inappropriate use of library equipment.

Library personnel will record instances of misconduct in the Patron Discipline & Security ledger. Upon the second recorded instance in which a patron is required to leave the library premises, within a thirty-day period, the Library Director shall bar the patron from use of library premises for a period of one week. Parents or guardians of minors will be notified in writing after the first recorded instance in which a minor is required to leave the library and advised of the consequences of any further recorded instances.

In the event a patron barred from the use of the library attempts entry during a period of exclusion, the police will be summoned and informed of the prior action. The Board of Library Trustees will be immediately informed of the incident and police involvement.

In the event the patron persists in abusive conduct or disruptive behavior following such period of exclusion, the Library Director shall report to the Board of Library Trustees for consideration of long-term exclusion. Long-term exclusion shall be set for the period of one calendar year commencing from the date of board action. At the end of the one-year period, the Board of Library Trustees may reconsider the expulsion.