

Du Quoin Public Library Board of Trustees Minutes  
January 2024

The Du Quoin Public Library Board of Trustees meeting on January 8, 2024 was called to order by Board President, Leanna Gray, at 6:32 p.m. at the Du Quoin Public Library.

PLEDGE OF ALLEGIANCE TO THE FLAG

Carol Downs led the Board and staff in the “Pledge of Allegiance” following the Call to Order.

ATTENDANCE

Roll was called by Board Secretary, Paula Myers.

Members present: Paula Myers, Carol Downs, Leanna Gray, Rose Alongi, Janice Wilbanks, and Luke Davison

Staff present: Angelina Mabrey

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES

Minutes for the December 11, 2023 meeting was filed as written. A motion was made by Luke and seconded by Rose to approve the minutes. All approved.

FINANCIAL REPORT

The financial report for December 2023 as provided by the City was reviewed. Motion to accept the financial report subject to audit was made by Janice and seconded by Leanna. All approved.

Motion to pay the January 2024 Library bills was made by Carol and seconded by Luke. All in attendance approved.

LIBRARIAN’S REPORT (Angelina Mabrey)

- December 2023 Circulation Report showed the Library far exceeded the goal of 23,000 by over 3,000 for a total of 26,902 for the year! Bravo, to the Library Staff!
- Program offerings for December went well. All of the Christmas craft bags were distributed. The IDPH Diapers in December had 64 in attendance and the Hot Cocoa Party was successful w/ 27 attending.
- The Think Money for Kids Award should be announced soon and the award for the Illinois Newspaper Project was announced.
- On 12/15/23 Angelina read to the DES kindergarten classes at the Expo Hall, Du Quoin State Fairgrounds. This is a day Angelina says she enjoys every year.
- The DHS Volunteers have been very busy and helpful with different projects and cleaning in the library.
- Angelina and staff are currently compiling end-of-the-year statistics of Library usage, program offerings, etc. and will soon share with the community.
- Angelina shared a handout with demographic information. One figure which stands out is the number of new patrons of 219 for the year 2023. Very impressive numbers of items checked out, programs held and patron savings! Also, included on the handout is information regarding the “Top Circulated items by Collection”. This is interesting to those readers who check out books and other items.

- Angelina is looking at cost-savings regarding telephone landline and billing costs.
- The Per Capita Grant Application and Expense Report is due January 31.
- IPLAR Report and ILLINET Submission are both due in March.
- The Board accepted, with regret, a letter of resignation from long-time member, Mary Jo Novak. A new member will be appointed by Mayor, Josh Downs, in the future.

STANDING COMMITTEE REPORT: Nothing to report

FINANCE: Nothing to report

GRANTS COMMITTEE: Nothing to report

PERSONNEL COMMITTEE: This person will be replaced due to the member's resignation

POLICY COMMITTEE: Nothing to report

BUILDING & GROUNDS: This person will be replaced due to the member's resignation

LONG RANGE PLANNING: All is good until next year

PUBLICITY & PROMOTIONS: Nothing to report

GENEALOGY COMMITTEE: Nothing to report

#### OLD BUSINESS

None

#### NEW BUSINESS & REMINDERS

- All current Board of Trustee Officers have agreed to continue to hold office for the upcoming 2024 year. The entire Board were in agreement to keep the current officers.
- The appointment of Special Committee Members for 2024 were tabled until the February meeting.
- The Per Capita Grant Submission for FY2024 & FY 2023 Expenditure Report is due by end of January which Angelina will be completing.

#### EXECUTIVE SESSION

None

#### ADJOURNMENT

Motion was made by Paula and seconded by Luke to adjourn the meeting at 6:55 p.m. Next meeting will be Monday, February 12, 2024.

Recorded by:

Paula Myers

Du Quoin Library Board Secretary