

Du Quoin Public Library Board of Trustees Minutes  
April 2025

The Du Quoin Public Library Board of Trustees meeting on April 14, 2025, was called to order by President, Leanna Gray, at 6:30 p.m. at the Du Quoin Public Library.

PLEDGE OF ALLEGIANCE TO THE FLAG

Gail Durkota led the Board and staff in the "Pledge of Allegiance" following the Call to Order.

ATTENDANCE

Roll was called by the Board Secretary, Paula Myers.

Members present: Paula Myers, Rose Alongi, Carol Downs, Janice Wilbanks, Leanna Gray, Vickie Morrow, Gail Durkota

Members absent: Andrea Helmer, La Tasha Baxter

Staff present: Angelina Mabrey

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES

Minutes for the March 2025 meeting were filed as written. A motion was made by Janice and seconded by Carol. to approve the minutes. Minutes approved.

FINANCIAL REPORT

The financial report for March 2025 as provided by the City was reviewed. The motion to accept the financial report subject to audit was made by Gail and seconded by Rose. All approved.

April 2025 bills were discussed. Motion to pay the April 2025 Library bills was made by Paula seconded by Gail. All in attendance approved.

LIBRARIAN REPORT (Angelina Mabrey)

- The Circulation statistics have exceeded the goal for the month of March.
- The Library's Facebook page is still gaining many followers and interest.
- Programs Offered: Some programs highlighted to have much interest were: Chair Exercise, Currency Congo, Making Moolah, Pet Cents, Thursday Murder Club and the Piggy Bank Theater.
- The Golf Scramble is set for Sunday, April 27, 2025, at 1:00. Currently, there are eight sponsorships, and several teams registered. Hope for good weather!
- Edna Bailey, a former Library Board Member, passed away on March 15, 2025, and per her request are memorial donations to the Library. More than \$1,200 donations have been received. Consideration for these funds are to update the children's area and possibly to the Summer Reading Program.
- The new employees have been given emails, computer logins and have completed their specific computer training and received library inventory. They are doing great!
- During the five days of Spring Break, the Library held several financial planning workshops, and 62 children participated. Twenty-eight volunteers from Mr. Summers government class worked a total of 48 combined hours with the Programs. Another group of eight volunteers helped with some big projects and some much-needed Spring cleaning.
- The May Calendar has added Book Talk, the 4<sup>th</sup> Annual Friendship Garden (Earth Day) and a Senior Fraud Prevention Seminar by an Assistant U.S. District Attorney on Thursday, May 15.

- The last Toddler Story Time was held with the visiting friend from Australia. The friend's family donated books and gave them little koala stuffed animals as gifts.
- The Library's "Bluey" costume has been checked out for events and brought joy to others!
- Angelina will be a guest reader for the DQ Elementary School Family Reading Night on Monday, April 28 @ 6:30 p.m.
- Tentatively, the End-of-the-Year field trip will be to the Southern Illinois Airport in Carbondale sometime in May.

FINANCE: – Committee Chair to be determined

GRANTS COMMITTEE: Rose-Nothing to report.

PERSONNEL COMMITTEE: Paula-Nothing to report.

POLICY COMMITTEE: Gail –Nothing to report.

BUILDING & GROUNDS: Janice-Nothing to report.

LONG RANGE PLANNING: Carol-Angelina and Carol will be meeting in the future regarding Long-Range Plans.

PUBLICITY & PROMOTIONS: La Tasha – NA

GENEALOGY COMMITTEE: Leanna-The updates to the Genealogy area in the Library have been put on pause. There may be donations in the future.

### Unfinished Business

On Saturday, March 15, most of the City of Du Quoin was without power due to weather. The Library did have power since it is connected to a City generator so it was open and available to patrons who may have needed to charge devices. Angelina said there is not a procedure or action plan in place for a situation like this so it should be discussed in the near future.

### NEW BUSINESS & REMINDERS

- A motion was made by Leanna and seconded by Paula to appoint Vickie to Chair the Finance Committee. All approved.
- Angelina and Carol will begin discussing Long Range Plans for the Library.
- Any Board members who have not submitted the Statement of Economic Interest Form, please due so ASAP.
- Library Golf Scramble scheduled for **Sunday, April 27, 2025 @ 1:00 p.m.**
- Angelina brought before the Board the need to change the September Board Meeting. A Motion was made to change the September Board Meeting from September 8, 2025, to September 22, 2025. Leanna made a motion to change the date and Carol seconded. All approved.

### EXECUTIVE SESSION

None

### ADJOURNMENT

The meeting was adjourned at 7:01 p.m. Next meeting will be May 12, 2025 @ 6:30 p.m.

Recorded by:

Paula Myers

Du Quoin Library Board Secretary

