

Du Quoin Public Library Board of Trustees Minutes
January 2025

The Du Quoin Public Library Board of Trustees meeting on January 13, 2025, was called to order by Vice- President, Rose Alongi, at 6:30 p.m. at the Du Quoin Public Library.

PLEDGE OF ALLEGIANCE TO THE FLAG

La Tasha Baxter led the Board and staff in the “Pledge of Allegiance” following the Call to Order

ATTENDANCE

Roll was called by Board Secretary, Paula Myers.

Members present: Paula Myers, La Tasha Baxter, Rose Alongi, Gail Durkota, Carol Downs and Andrea Helmer

Members absent: Luke Davison, Janice Wilbanks and Leanna Gray

Staff present: Angelina Mabrey

Guests present: None

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES

Minutes for the December 2024 meeting were filed as written. A motion was made by La Tasha and seconded by Paula to approve the minutes. Minutes approved.

FINANCIAL REPORT

The financial report for December 2024 as provided by the City was reviewed. Motion to accept the financial report subject to audit was made by Gail and seconded by Rose. All approved.

January 2025 bills were discussed. Motion to pay the January 2025 Library bills was made by Gail and seconded by La Tasha. All in attendance approved.

LIBRARIAN’S REPORT (Angelina Mabrey)

- The Library Circulation Statistics far exceeded goals for 2024. Congrats to the DQ Library!
- The new Library website will go live on Tuesday, January 14. Gabrielle Porter has done a tremendous job. Check it out!
- Continued donations in memory of Sarah Doerner keep coming. Her son, Carlton, also made an additional matching donation of those received.
- A donation was received from the Historic Preservation Commission totaling \$500.00 for housing the sales of their material.
- Beta Pi Sorority made a donation of \$150.00. Thank you, Beta Pi!
- Christmas crafts were a big success for the holidays and Christmas books were given away during the Diapers in December event.
- Brittany created mini books & put into ornaments for the book clubs. This will continue into next year by adding books to celebrate the reading community.
- Rex Duncan will be returning on Tuesday, January 14 for a presentation of Captain Carl C. Ward compiling the history of the Du Quoin Braves during the Civil War to house in the genealogy collection.
- The inclement weather and closure came at a great time for the Library staff to get caught up on end-of-the-year State reports. The IPLAR, ILLINET and IHLS Annual Certification reports were all completed and submitted.

Normally, the reports can take the month of January to complete due to daily work load and interruptions but all is DONE.

- Elizabeth's surgery is scheduled for the beginning of January and will be out for a week. Hopefully, she will be feeling healthy and back to work soon. Angelina will be on vacation the middle of January and staff will be working full-time in her absence.

FINANCE: Luke – NA

GRANTS COMMITTEE: Rose-Nothing to report

PERSONNEL COMMITTEE: Paula-Nothing to report.

POLICY COMMITTEE: Gail –Nothing to report

BUILDING & GROUNDS: Janice-NA

LONG RANGE PLANNING: Carol-Nothing to report

PUBLICITY & PROMOTIONS: La Tasha – Nothing to report

GENEALOGY COMMITTEE: Leanna-NA

OLD BUSINESS – UPCOMING TASKS

Angelina will be working on the following:

- The Per Capita FY2025 application and FY2023 expense report due January 30
- Quarter 2 Technology Grant due January 15
- E-Rate-first filing January 15

NEW BUSINESS & REMINDERS

None

EXECUTIVE SESSION

None

ADJOURNMENT

The meeting was adjourned at 6:47 p.m. Next meeting will be February 10, 2025 @ 6:30 p.m.

Recorded by:

Paula Myers

Du Quoin Library Board Secretary