

Du Quoin Public Library Board of Trustees Minutes
August 2025

The Du Quoin Public Library Board of Trustees meeting on August 11, 2025, was called to order by President, Leanna Gray, at 6:30 p.m. at the Du Quoin Public Library.

PLEDGE OF ALLEGIANCE TO THE FLAG

Vickie Morrow led the Board and staff in the “Pledge of Allegiance” following the Call to Order.

ATTENDANCE

Roll was called by the Board Secretary, Paula Myers.

Members present: Paula Myers, Rose Alongi, Carol Downs, Janice Wilbanks, Leanna Gray, Vickie Morrow, Gail Durkota, Andrea Helmer

Members absent: La Tasha Baxter

Staff present: Angelina Mabrey

Guests present: None.

PUBLIC COMMENT:

None

ANNOUNCEMENTS:

None

APPROVAL OF MINUTES

Minutes for the July 2025 meeting were filed as written. A motion was made by Janice and seconded by Carol. to approve the minutes. Minutes approved.

FINANCIAL REPORT

The financial report for July 2025 as provided by the City was reviewed. The motion to accept the financial report subject to audit was made by Rose and seconded by Vickie. All approved.

August 2025 bills were discussed. Motion to pay the August 2025 Library bills was made by Gail seconded by Leanna. All in attendance approved.

LIBRARIAN REPORT (Angelina Mabrey)

- The Form 486 for E-Rate was submitted, and the E-Rate discount should be reflected on the next Clearwave.
- Still awaiting the receipt of the Per Capita Grant check for this Fiscal Year. Usually, the check arrives in July but is late working through the governmental process.
- A \$200 memorial donation was received in the name of Mary Crews from her family. This will be used to purchase some large print books in Mary’s favorite genre.
- Najjar, the Summer volunteer, worked 72 hours over the 9 weeks this Summer and was a tremendous help with various tasks. He was especially appreciated with the big increase in numbers with the Summer Reading participants.
- The Lazerware rep has updated the Library’s computers and systems. So far all is good.
- The Summer Reading Program had big numbers this Summer! The following were field trips w numbers:
 - Du Quoin State Bank – 49
 - Du Quoin Post Office - 39
 - Pool Party – 200+
 - Du Quoin Fire Department – 87
 - Mark’s Bakery – 100+
 - Bubble Party – 100+
 - Alongi’s – 69

Martel's Pizza – 84

SI Airport & St. Nick's MDH – 70

Fun times were had by all!!

- The Middle School Book Club has been having so much fun that they decided to meet weekly. The group was so involved in the readings one week that they asked parents if they could stay an extra hour. What a great response for the young group to enjoy reading!
- Brittany has a plan on what to paint on the outside book drop when weather permits.
- September is "Library Card" month. Another library gave Sky Zone passes to Angelina, and she will distribute to new patrons and others. Angelina will be reaching out to the schools to see if classes will be interested in designing library cards/bookmarks. Also, the Freshman English classes will be invited again for a tour of the Library this year.
- Progress is being made in regard to the outdoor building signage. A local sign owner has drawn up a draft and now the process continues to find an equipment operator to attach the sign to the building.
- Angelina acknowledged Gabi Porter's work with a spreadsheet analysis of circulation statistics, financials, Google reports, etc.
- Angelina mentioned she was approached by a representative of a "telescope program" to look into offering a program on how to operate a telescope properly. A very cool program to look into and then the Library would need to purchase a telescope which could be checked out. Just something to think about.

FINANCE: – Vickie – Nothing to report

GRANTS COMMITTEE: Rose-Nothing to report.

PERSONNEL COMMITTEE: Paula-Nothing to report.

POLICY COMMITTEE: Gail –Nothing to report.

BUILDING & GROUNDS: Janice-Nothing to report.

LONG RANGE PLANNING: Carol-Surveys are done, and results were in the packet. Most all comments were favorable.

PUBLICITY & PROMOTIONS: La Tasha – NA

GENEALOGY COMMITTEE: Leanna-Nothing to report.

NEW BUSINESS & REMINDER

- Summer Reading Program was discussed in Librarian's Report
- Community surveys were discussed in Librarian's Report
- Windows 11 Update discussed in Librarian's Report
- The Children's Area Memorial is in the process. Shelving is complete and painting/decorating to follow.
- Core Standards (Chapters 1-4) to be read by members and will be discussed at the September meeting.

EXECUTIVE SESSION

None

ADJOURNMENT

The meeting was adjourned at 7:06 p.m. Next meeting will be **September 22, 2025*** @ 6:30 p.m.

Notice the change in date.

Recorded by:

Paula Myers

Du Quoin Library Board Secretary

